

EXHIBIT POLICY

The purpose of the library's exhibits is to stimulate interest in books, reading and the services of the library, although exhibits of general local interest may be considered. Art exhibits shall be part of the library's program for encouraging appreciation and understanding of art. The use by individuals or organizations of the library's facilities for displays and/or exhibits is not a right but a privilege which is subject to review by the Board of Trustees. The Library Director may grant the privilege of placing exhibits in the library, subject to the following conditions:

1. No organization or individual may display or exhibit any materials which advocate the election or defeat of a candidate for public office, or which advocate an affirmative or negative position for or against any proposition, whether political or otherwise.
2. Displays or exhibits shall be linked to books or materials from the library's collection which have a relationship to the subject of the display, or shall be of artistic, cultural or general local interest.
3. As exhibits are used to present fields of interest as varied as possible, the library cannot commit itself to devote exhibits to the same subjects or organizations year after year.
4. Duration of exhibits shall be determined by the Library.
5. Religious matters advocating a particular faith or religious belief are not permitted.
6. All exhibits are to be hung or displayed by the exhibitor and a staff member.
7. Exhibiting artists may display a neatly typed card indicating that items are for sale. A list of prices may be maintained at the circulation desk in order to answer patron inquiries. The library will not act as a broker, and all sales must be directly between the artists and the purchaser.
8. The library reserves the right to publicize the exhibit. The exhibitor may not send publicity releases directly to the news media.
9. A reception to mark the opening of any exhibit will be considered, providing space and time requirements of the Library and exhibitor are mutually agreeable. Application for the use of the Library meeting room must be completed by the exhibitor and refreshments are provided by the exhibitor.
10. Preference will be given to Nutley residents and organizations in booking exhibits.
11. The library can assume no responsibility for the preservation, protection, or possible damage or theft of any item displayed or exhibited. All items placed in the library are done so at the owner's risk.

12. The Library Board reserves the right to refuse an exhibit.
13. An itemized appraisal must be filed with the application. An independent certified appraisal must accompany individual items valued in excess of \$5,000.
14. Photographs of all art to be displayed must be delivered to the Library at least two months before the anticipated display. The display may not vary from the photographs. Photographs must be accompanied by completed application and agreement release forms. The photographs and forms will become the property of the library.