Nutley Public Library
Mobile WiFi Hotspot Lending Program Policy

The Nutley Public Library is pleased to loan free *Mobile WiFi Hotspot Kits* (hotspots) to Nutley Township resident cardholders to increase their access to the Internet and the library's many digital resources. A mobile WiFi Hotspot is a small device you can use to connect a wireless-enabled device, such as a laptop, smartphone, or tablet to the Internet. Hotspots are portable, so you can connect up to fifty (50) devices to the Internet anywhere service is covered by the AT&T 5G network within the United States.

ELIGIBILITY AND LOAN PERIOD

The Nutley Public Library lends hotspots to resident cardholders ages eighteen (18) and older with library cards in good standing. Hotspots are available on a first-come, first-served basis and the loan limit is one (1) hotspot device per household at any given time. The lending period is fourteen (14) days and the hotspot cannot be renewed or reserved. After a borrower's lending period ends, the same borrower, or a household member of the same borrower, may not borrow from the library's hotspot collection for sixty (60) days.

CHECKOUT, RETURNS AND LOST/DAMAGE FINES

To borrow a hotspot, a patron must present their library card to the Circulation Staff and complete a loan agreement form. Once a hotspot is checked out to a patron, it becomes the responsibility of that patron. Any changes in condition or content while in the patron's care will be the patron's responsibility. The patron is responsible for damage, loss, theft, and/or International Roaming charges accrued due to data usage outside of the United States. If any technical problems are encountered, patrons should return the device immediately to the Circulation Staff.

Hotspots may be returned to a staff member at the Nutley Public Library Circulation Desk. Hotspots are NOT to be returned in the bookdrop or at a shared BCCLS library. An overdue charge of $5.00 per day up to the total replacement cost of $250.00 will be charged for a hotspot that is not returned. Patrons are responsible for replacement costs if the hotspot or any parts are lost, stolen, damaged or not returned:

Item	Replacement Cost
Inseego MiFi PRO M4 Hotspot	$210.00
USB Charging Cable & AC Adapter	$20.00
Carrying Case	$20.00
Mobile WiFi Hotspot Kit	**$250.00**

INTERNET, DEVICE AND INFORMATION USE/MISUSE

The Nutley Public Library is not responsible for any liability, damages or expense resulting from the use or misuse of the hotspot device, connection of the device to other electronic devices, or data loss resulting from the use of the device and/or connection to the Internet. Wireless security is not implied. The user acknowledges and accepts all risks associated with the use of the wireless data device. There is no warranty, express or otherwise.

The Nutley Public Library is not responsible for any information a user accesses and encounters using a hotspot or any actions a user takes while online. Using the hotspot to access any online content determined to be illegal or obscene according to federal, state, or municipal law will result in the revocation of hotspot borrowing privileges and potentially criminal prosecution. The user will not tamper with the hotspot (hardware and software), or attempt to open, repair, or modify the hotspot in any way.

PRIVACY TERMS

User Internet usage is not tracked by the Library or the Internet service provider. The Library does not have access to or collect specific usage data. The Library does not provide patron information to the service provider. The only data the Library collects about the hotspots are the following:

- total amount of data transmitted and received by each device during a billing cycle, and
- anonymous circulation data related to the number of checkouts of each device.

The Library and the Internet service provider do not monitor or track the websites a user visits or the information that a user enters and/or submits online (i.e., user names, passwords, credit card information, etc.).

Adopted by the Board of Trustees, Nutley Public Library, July 31, 2019.

Adopted as amended by the Board of Trustees, Nutley Public Library, 2020, 2022.
Modified by Staff to reflect Inseego MiFi PRO M4 Hotspot, 2026.