



## **Nutley Public Library Mobile WiFi Hotspot Lending Program Policy**

The Nutley Public Library is pleased to loan free *Mobile WiFi Hotspot Kits* (hotspots) to Nutley Township resident card holders to increase their access to the Internet and the library's many digital resources. A mobile WiFi Hotspot is a small device you can use to connect a wireless enabled device, such as a laptop, smartphone or tablet to the Internet. Hotspots are portable, so you can connect up to twenty (20) devices to the Internet anywhere service is covered by the AT&T LTE network within the United States.

### **ELIGIBILITY AND LOAN PERIOD**

The Nutley Public Library lends hotspots to resident card holders ages eighteen (18) and older with library cards in good standing. Hotspots are available on a first-come, first-served basis and the loan limit is one (1) hotspot device per household at any given time. The lending period is fourteen (14) days and the hotspot cannot be renewed or reserved. After a borrower's lending period ends, the same borrower, or a household member of the same borrower, may not borrow from the library's hotspot collection for twenty-eight (28) days.

### **CHECKOUT, RETURNS AND LOST/DAMAGE FINES**

To borrow a hotspot, a patron must present their library card to the Circulation Staff and complete a loan agreement form. Once a hotspot is checked out to a patron, it becomes the responsibility of that patron. Any changes in condition or content while in the patron's care will be the patron's responsibility. The patron is responsible for damage, loss, theft and/or International Roaming charges accrued due to data usage outside of the United States. If any technical problems are encountered, patrons should return the device immediately to the Circulation Staff.

Hotspots may be returned to a staff member at the Nutley Public Library Circulation Desk OR in Nutley Public Library's Outside Book Drop. Hotspots are NOT to be returned at a shared BCCLS library. An overdue charge of \$5.00 per day up to the full replacement cost of \$214.00 will be charged for a hotspot that is not returned. Patrons are responsible for replacement costs if the hotspot or any parts are lost, stolen, damaged or not returned:

<b>Item</b>	<b>Replacement Cost</b>
AT&T Nighthawk LTE Mobile Hotspot Device	\$199.00
USB Type-C Charging Cable & AC Adapter	\$24.00
Carrying Case	\$15.00
<b>Mobile WiFi Hotspot Kit</b>	<b>\$214.00</b>

### **INTERNET, DEVICE AND INFORMATION USE/MISUSE**

The Nutley Public Library is not responsible for any liability, damages or expense resulting from the use or misuse of the hotspot device, connection of the device to other electronic devices, or data loss resulting from the use of device and/or connection to the Internet. Wireless security is not implied. The user acknowledges and accepts all risks associated with the use of the wireless data device. There is no warranty, express or otherwise.

The Nutley Public Library is not responsible for any information a user accesses and encounters using a hotspot or any actions a user takes while online. Using the hotspot to access any online content determined to be illegal or obscene according to federal, state or municipal law will result in the revocation of hotspot borrowing privileges and potentially criminal prosecution. The user will not tamper with the hotspot (hardware and software), or attempt to open, repair or modify the hotspot in any way.

### **PRIVACY TERMS**

User Internet usage is not tracked by the Library or the Internet service provider. The Library does not have access to or collect specific usage data. The Library does not provide patron information to the service provider. The only data the Library collects about the hotspots are the following:

- total amount of data transmitted and received by each device during a billing cycle, and
- anonymous circulation data related to the number of checkouts of each device.

The Library and the Internet service provider do not monitor or track the websites that a user visits or the information that a user enters and/or submits online (i.e., user names, passwords, credit card information, etc.).

*Adopted by the Board of Trustees, Nutley Public Library, July 31, 2019.*

*Adopted as amended by the Board of Trustees, Nutley Public Library, July 31, 2020.*